



LYSTERFIELD PRIMARY SCHOOL TECHNOLOGY ACCEPTABLE USE AGREEMENT (Grades P – 6)

Lysterfield PS uses technology, including the Internet and email, as a teaching and learning tool. Technology is seen as a valuable tool, but one which must be used responsibly. Whilst student usage of the Internet and email is monitored and supervised at school, with restrictions and filters in place, the uncontrolled nature of the Internet means that full protection from questionable content cannot be guaranteed.

Student Agreement

I agree to use the Internet, email and technology at our school in a responsible manner for purposes stated by my teacher. If I find myself in unsuitable situations I will immediately click on the home or back button and inform my teacher.

When I use digital technologies **I communicate respectfully** by:

- always thinking and checking that what I write or post is polite and respectful
- being kind to my friends and classmates and thinking about how the things I do or say online might make them feel
- not sending mean or bullying messages or forwarding them to other people.
- creating and presenting my own work, and if I copy something from online, letting my audience know by sharing the website link to acknowledge the creator.

When I use digital technologies **I protect personal information** by being aware that my full name, photo, birthday, address and phone number is personal information and is not to be shared online. This means I:

- protect my friends' information in the same way
- protect my passwords and don't share them with anyone except my parent
- only ever join spaces with my parents or teacher's guidance and permission
- never answer questions online that ask for my personal information
- know not to post three or more pieces of identifiable information about myself.

When I use digital technologies **I respect myself and others** by thinking about what I share online. This means I:

- stop to think about what I post or share online
- use spaces or sites that are appropriate, and if I am not sure I ask a teacher for help
- protect my friends' full names, birthdays, school names, addresses and phone numbers because this is their personal information
- speak to a teacher if I see something that makes me feel upset or if I need help
- speak to a teacher if someone is unkind to me or if I know someone else is upset or scared
- don't deliberately search for something rude or violent
- turn off or close the screen if I see something I don't like and tell a teacher
- am careful with the equipment I use.

I have discussed this with an adult and understand that breaches of the rules may see me receive consequences, including losing my Internet/email/technology access rights for a period determined by my teacher.

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Please discuss, complete and return to your classroom teacher promptly.